

Haysboro Parents' Association - Meeting Agenda

Date: 2024-09-26 following School Council Meeting

Hybrid Meeting:

- In school - Learning Commons
- Online via MS Teams

Attendees: Julie C.; *Upcoming Chair*, Kendra B.; *Upcoming Chair* Annette K.; *Recording Secretary*, Allan L; *Treasurer*, Anna G.; *Casino Chairperson and Volunteer Coordinator*, Tejay G.; *Community Coordinator*, Erin B.; *Principal*, Andrea W.; *Assistant Principal*

Attending Parents: Wendy R., Ashley Z., Katie B., Andrea C.

1. Call to Order 7:53 pm by Annette

2. Approval of minutes from the previous meeting

- Move approve both Council and Association minutes by Annette, seconded by Alan, and all in favour.

3. Treasurer's Report: Allan L.

3.1 Overview

- Casino Account; Casino events raise ~\$70k every 2 years, all must be spent within 36 months (next deadline is Jan 31, 2026). There are strict rules around use of the Casina funds-primarily field trips, equipment, salaries, etc. Annual reporting to AGLC is required (March 1 - February 28 is the reporting year.
- General Account; Fundraised passively (Healthy Hunger), and active (fall dance, plant sale, etc.) Anything that doesn't fit AGLC guidelines (materials for welcome ad farewell events, gym rentals for dance, etc). Annual reporting to provincial government required (June 1 - May 31 is the reporting year).

3.2 Summary

- Casino Account: \$36,794.78
- General Account: \$5106.36
- Pending Transations:
 - -\$2,351; upcoming casino costs
- We are good financial standing. No reductions from the 2023/24 budget framework are recommended. Spend rate slightly lower than previous cycles. General account at ~50% of historical values, but recovered well from COVID
- Casino Account: 2023/24 Allocations vs. Spend
 - Sept 1, 2023 - Aug 2024; Planned Spend: \$23,600 and Actual Spend: \$20,976.
 - Underspend on activities and teacher's discretionary allowed more ad hoc spends later in the school year (Elder Shirley and Garden supplies)

- Outlook indicates growth-money must be spent within 3 years. Recommend discussing spend opportunities for 2Q25 after casino funds are secured.
- Balance of casino account was essentially zero in Jan 2023. Funds received in Feb 2023 must be spent by Jan 2026. Funds expected in Feb 2025 must be spent by Jan 2028, but rundown does not begin until 2023 funds are gone.
- General Account: Starting with ~\$500-what to expect?
 - Passive income ~\$2000/year. Healthy Hunger - \$200-\$250 per month
 - Active income depends on fundraising decisions
 - Fixed expenses - \$30/year in bank fees
 - Assumed expenses: -\$600 on welcome and farewell events, ~\$500 equal opportunity fund, and \$2.50/month in bank fees
- Fundraising not necessary to achieve objectives of the council for 2024/25, but would help bring fund more inline with historical trends.
- Equal Opportunities Fund wasn't quite needed last year.

4. Approval of Spending Requests

4.1 Casino Account

- Elder Shirley Residency for 8 days \$3800; move to approve by Annette, seconded by Ashley, and all in favour.
- Jen Duvie Residency \$6000 that will pay for her time with students (Haysboro School will pay for time with teachers); move approve Annette, seconded by Kendra, and all in favour.

4.2 General Account

- Button maker and supplies, earmarked at \$200; move approve by Anna, seconded by Kendra, and all in favour.
- Craft supplies for fall dance, earmarked at \$200; moves to approve by Anna, seconded by Kendra, and all in favour.
- Glowsticks, earmarks at \$50; move to approve by Annette, seconded by Ashley, and all in favour.

5. Additional Discussion

5.1 Casino

- Two more key positions are required for next Thursday and Friday. Also looking for four more back ups.

5. Next Meeting Date: Thursday October 17th, 2024

6. Meeting Adjournment 8:34 pm by Annette